NOTICE TO CLIENTS

APPLICATIONS FOR COR 39 PASSWORD REQUESTS FOR DIRECTOR CHANGES

In light of the increased number of queries received by Companies and Intellectual Property Commission (CIPC) relating to the releasing of passwords for company director changes, the CIPC conducted a systems investigation and established the following:

- All the COR 39 passwords requests lodged between 21 November 2012 and 24 December 2012 as well as passwords issued during the same period are no longer compatible with the CoR 39 system;
- All requests lodged before 28 January 2013 do not reflect the details of an authorising director(s), even though they may have been captured by customers; and

CIPC has assessed various options to address the problem and the only plausible solution is to re-capture the application for a password.

Thus, customers who are experiencing problems with passwords should recapture the details of the authorising director/s and once done, send an email to vnkohla@cipc.co.za or tlebete@cipc.co.za to confirm their action.

Customers do not have to re-send supporting documents unless they have received an e-mail confirming the deletion of their request without being read. CIPC is working tirelessly to restore the password system and apologises for the inconvenience caused.

Yours sincerely

A. Ludin
Commissioner: CIPC

[Signature]

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