Customer Notice

Electronic filing of company changes (CoR 39)

The Companies and Intellectual Property Commission (CIPC) received queries relating to duplicate director information on registration certificates. These certificates relate to the electronic filing of company changes (CoR39).

CIPC conducted an investigation to determine the cause and it was discovered that some customers double click the “submit” button while the system is still processing information. Thus, customers are advised to neither double click the “submit” button nor click the “back” button on top of the Internet Explorer while conducting an electronic transaction.

Customers whose registration certificates contain duplicate director information are advised to email LKritzinger@ciipc.co.za, indicating the enterprise name and number and attaching the certificate.

Your co-operation is appreciated.

Yours sincerely,

A. Ludin
Commissioner: CIPC
[Signature]
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