



Companies and Intellectual
Property Commission

a member of the dti group

NOTICE 28 OF 2020

CIPC CALL CENTRE NOW OPEN TO ASSIST CUSTOMERS

Dear Customer,

Due to the lockdown and subsequent regulations related to social distancing and safety requirements, a change in the logistical arrangements had to be made to enable call centre staff to take calls.

Kindly note that the call centre is now open to the public. The current system does not allow customers to wait in a "queue" (Call waiting) to be assisted. Please be patient, and note that if all call centre agents are busy, your call may be cut. Please redial the call centre to be assisted.

Alternatively, you can log a ticket on the Enquiries system (<https://enquiries.cipc.co.za>). Essential services/certificates enquiries can be emailed to essentialcert@cipc.co.za

We appreciate your understanding and patience in this regard.

Yours sincerely,

Adv. R Voller
Commissioner: CIPC

19 / 5 / 2020

ISO 9001: 2008 Certified

The dti Campus (Block F - Entfufukweni), 77 Meinjies Street, Sunnyside, Pretoria | P O Box 429, Pretoria, 0001

Call Centre: 086 100 2472

Website: www.cipc.co.za

Annexure 2: Application to partake in the CIPG cell phone and/or data scheme

I, Name and Surname Floris Jansen van Vuuren
Designation Office Manager
VIP No 12251127
Division Corporate Services
Amount R 400.00
Date Approved 12/05/2020

GERTIFY that it is critical and in the best interest of CIPG, that the Employee mentioned below receives an official cellular allowance and/or data allowance.

Name: N Malongwe
Designation: Team Member
VIP no: 23500832
Unit/Section: Corporate Service – Cape Town SSC

I have considered the following:

(a) Reasons for the cell phone and/or data allowance:


Take Calls for CIPG during lockdown.

Important:

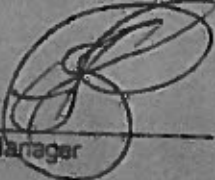
The work from home allowance is not a permanent allowance. This allowance is to enable the recipient to obtain unlimited data during business hours, in order to work from home.

The allowance will be revoked by the Commissioner at any time / when the recipient is no longer required to work from home.

Please take the above into consideration when purchasing data. The recommendation is to purchase a month to month unlimited contract (eg: Rain month to month, etc.) rather than a fixed term contract as it can be cancelled when the allowance is revoked.

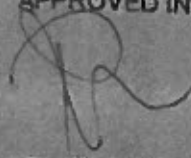


Signature, Applicant
Date: 12/05/2020



Signature, Manager

APPROVED IN TERMS OF TELEPHONE POLICY



Signature: Commissioner / Delegate