IMPORTANT NOTICE TO CUSTOMERS
(Notice 21 of 2017)

REMINDER FOR CUSTOMERS REGARDING CIPC SCHEDULED MAINTENANCE SYSTEM SHUTDOWN

"There will be Downtime of all systems for Scheduled Maintenance to prepare for Financial Year End and General Maintenance of the ICT Infrastructure from 10:00 am on the 19th of March 2017 to 6:00 am on the 20th of March 2017".

During this period the annual return filing website annualreturns.cipc.co.za will also not be available. SINCE THE LEGISLATIVE FILING PERIODS FOR BOTH COMPANIES AND CLOSE CORPORATIONS PROVIDES SUFFICIENT TIME TO FILE ANNUAL RETURNS, CIPC WILL NOT BE EXTENDING SUCH FILING PERIODS OVER THIS PERIOD.

- Companies: 30 business days from the precise date of its incorporation / registration
- Close Corporations: first day of the anniversary month of its incorporation / registration up until the last day of the month after its anniversary month

Therefore customers are reminded to ensure that both the deposit AND actually filing of due annual returns occur before 31 March 2017.

The below channels may be used to determine the annual return filing period for companies and close corporations:

- annualreturns.cipc.co.za / AR Calculator
- USSD - "120*2472#"  
- www.cipc.co.za / enquiries

Yours sincerely,

[Signature]

Adv. R. Voller
Commissioner: CIPC

[Date] / 3 / 2017