

Step by Step Guide: Submit Financial Accountability Supplement

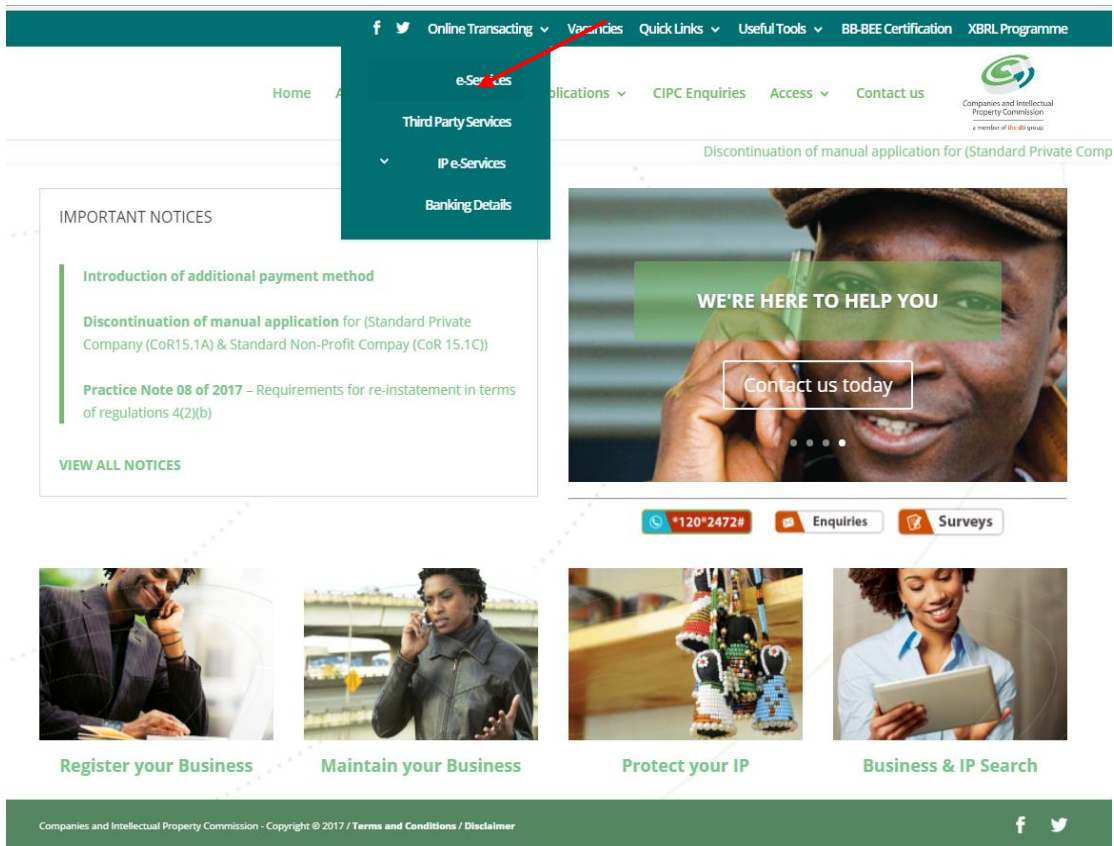
In order to use this step by step guide, you should have registered a customer code. Once you have filed the annual returns, a link will be displayed, were you need to select the relevant option:

- a) Annual Financial Statement (if required) OR
- b) Financial Accountability Supplement

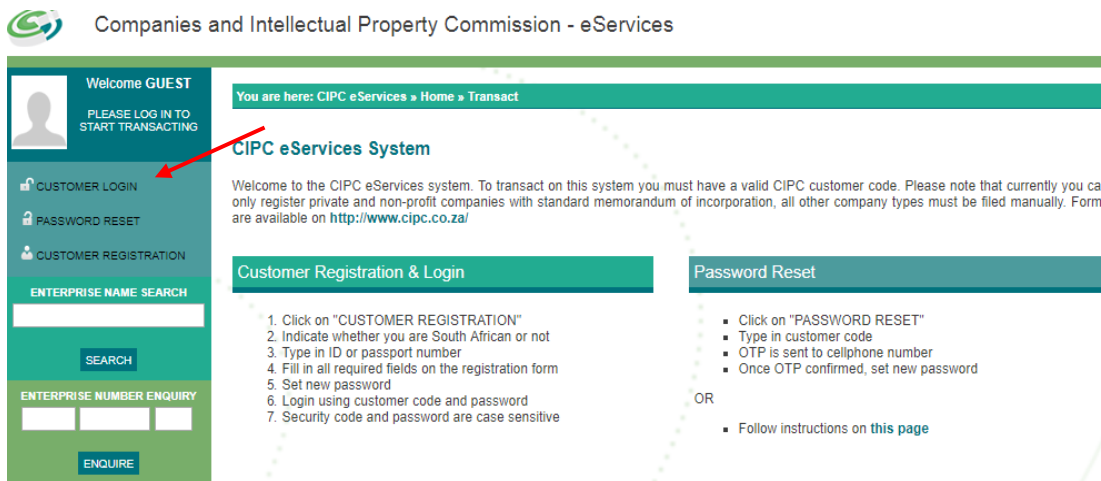
Alternatively, you can click on the menu button Annual Financial Statements/ Financial Accountability Supplement to file your FAS or AFS.

1. Visit the CIPC website www.cipc.co.za, and click on ~~Online Transacting~~ and then eServices.

The screenshot shows the CIPC website homepage. The navigation bar at the top includes links for 'Online Transacting', 'Vacancies', 'Quick Links', 'Useful Tools', 'BB-BEE Certification', and 'XBRL Programme'. Below the navigation bar, there are links for 'Home', 'About', 'Legislation', 'Publications', 'CIPC Enquiries', 'Access', and 'Contact us'. The main content area features a 'VIEW ALL CUSTOMER NOTICES' section with a highlighted notice titled 'Introduction of additional payment method'. Below this is a large banner with the text 'WE'RE HERE TO HELP YOU' and a 'Contact us today' button. At the bottom, there are four service tiles: 'Register your Business', 'Maintain your Business', 'Protect your IP', and 'Business & IP Search'. The footer contains the CIPC logo, copyright information, and social media icons.

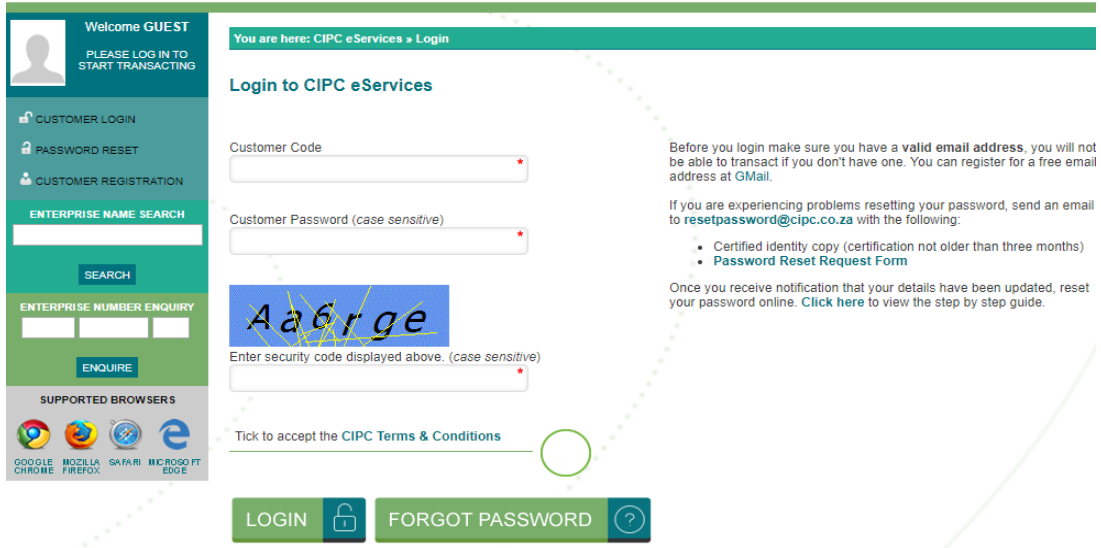


2. Click on **Customer Login**.



3. Complete the required fields and click on **Login**.

- a. Customer Code
- b. Customer Password (case sensitive)
- c. Security code (case sensitive)
- d. Click on CIPC Terms & Conditions to read it, and in the circle next to it to accept the terms and conditions



Welcome GUEST
PLEASE LOG IN TO START TRANSACTING

You are here: CIPC eServices > Login

Login to CIPC eServices

Customer Code

Customer Password (case sensitive)

Aa6rge
Enter security code displayed above. (case sensitive)

Tick to accept the CIPC Terms & Conditions

Before you login make sure you have a **valid email address**, you will not be able to transact if you don't have one. You can register for a free email address at GMail.

If you are experiencing problems resetting your password, send an email to resetpassword@cipc.co.za with the following:

- Certified identity copy (certification not older than three months)
- Password Reset Request Form

Once you receive notification that your details have been updated, reset your password online. [Click here](#) to view the step by step guide.

Note: Before completing the login procedure it is advised that customers read the terms and conditions since accepting such creates a binding agreement between the customer and CIPC regarding the administration of transactions and payment of services.

Select [Forgot Password](#) if you require your customer password to be resend to you.

4. The landing page of E-services will be displayed. Click on **Transact**.

Companies and Intellectual Property Commission - eServices

HOME TRANSACTION CART (0)

Welcome CCOAR
HAYLIE DELPORT testing

You are here: CIPC eServices » Home

ANNUAL RETURN (AR) COMPLIANCE: NON COMPLIANCE LEADS TO DEREGISTRATION

ENTERPRISE NUMBER	ENTERPRISE NAME	STATUS	TYPE	AR COMPLIANT	FILE
K2017000475	TEST DECEASED 01082017	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000473	K2017000473 (SOUTH AFRICA)	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000474	K2017000474 (SOUTH AFRICA)	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000477	K2017000477 (SOUTH AFRICA)	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000328	HAYLIE ENTERPRISE	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000327	K2017000327 (SOUTH AFRICA)	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000312	HAYLIE CUPCAKE BAKERY	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000311	K2017000311 (SOUTH AFRICA)	IN BUSINESS	PRIVATE COMPANY	YES	
K2017000300	K2017000300 (SOUTH AFRICA)	IN BUSINESS	NON PROFIT COMPANY	YES	
M1099017946	PEBBLE BED MODULAR REACTOR	IN BUSINESS	STATE OWNED COMPANY	NO	

CURRENT PROCESSING DATES

TRANSACTION TYPE	CURRENT PROCESSING DATE	LAST UPDATED
NEW COMPANY REGISTRATION [eSERVICES]	15/05/2016	15/05/2016 10:00:00
NEW COMPANY REGISTRATION [MANUAL]	15/05/2016	15/05/2016 10:00:00
CLOSE CORPORATION TO COMPANY CONVERSION [MANUAL]	15/05/2016	15/05/2016 10:00:00
DIRECTOR AMENDMENTS [eSERVICES]	15/05/2016	15/05/2016 10:00:00
DIRECTOR AMENDMENTS [MANUAL]	15/05/2016	15/05/2016 10:00:00
MEMBER AMENDMENTS [eSERVICES]	15/05/2016	15/05/2016 10:00:00
MEMBER AMENDMENTS [MANUAL]	15/05/2016	15/05/2016 10:00:00
NAME CHANGES [MANUAL]	24/05/2016	14/07/2016 12:28:42

LATEST eSERVICES UPDATES

RETURNING SIGNED APPLICATION FORMS
14/07/2016 09:27:55
PLEASE NOTE THAT SIGNED eSERVICES APPLICATION FORMS NOT RETURNED BACK TO CIPC WITHIN 10 CALENDAR DAYS FROM WEBSITE CAPTURE DATE WILL BE REJECTED.

THIRD PARTY SYSTEM PILOT
14/07/2016 09:22:06
CIPC IS CURRENTLY RUNNING A PILOT FOR A THIRD PARTY SYSTEM. TO PARTICIPATE PLEASE APPLY BY SENDING AN EMAIL TO THIRDPARTIES@CIPC.CO.ZA. PREFERENCE WILL BE GIVEN TO HIGH VOLUME CUSTOMERS.

ANNUAL RETURN DEREGISTRATION
14/07/2016 09:27:55
ON THE 29TH OF JULY 2016 CIPC WILL BE DEREGISTERING COMPANIES AND CLOSE CORPORATIONS THAT ARE NOT ANNUAL RETURN COMPLIANT.

CONTACT DETAILS

Cellphone Number: 0827786881
Email Address: HDELPORT@CIPC.CO.ZA


























PERSONAL DETAILS [SA CITIZENS ONLY]

Surname: DELPORT
Name(s): HAYLIE
ID Number: 7101270256083
Disqualification Status: NOT DISQUALIFIED

*** DISQUALIFIED ID NUMBERS CANNOT BE APPOINTED AS DIRECTORS IN ANY COMPANY

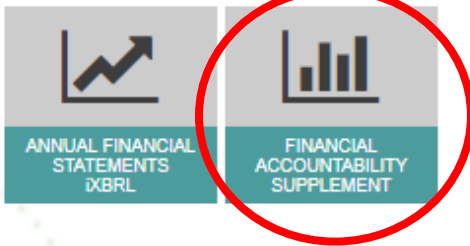
5. Click on **Annual Financial Statements/Financial Accountability Supplements**

You are here: CIPC eServices » Home » Transact

					
COMPANY REGISTRATION	AMEND COMPANY DIRECTOR DETAILS	AMEND CC MEMBER DETAILS	NAME RESERVATIONS	FILE ANNUAL RETURNS	AUDITORS & ACC. OFFICERS
					
CO & CC ADDRESS CHANGES	FINANCIAL YEAR END CHANGES	CERTIFICATES & DISCLOSURES	ENTERPRISE ENQUIRY	TRANSACTION STATUS	CUSTOMER TRANSACTIONS
					
NAME CHANGES	DOCUMENT UPLOAD	THIRD PARTIES	HOW-TO VIDEOS	BANKING DETAILS	EXTERNAL COMPANY REPRESENTATIVES
					
DISQUALIFIED DIRECTORS REGISTER	DOMAIN NAME REGISTRATION	AUTHORISED SHARE CHANGES	UPDATE DIRECTOR / MEMBER CONTACTS	B-BBEE CERTIFICATES	BALANCE TOP-UP
					
ANNUAL FINANCIAL STATEMENTS/ FINANCIAL ACCOUNTABILITY SUPPLEMENTS					

6. Click on **Financial Accountability Supplement**

SUBMIT FINANCIAL DETAILS



7. Type in the registration number (year/sequence/type) at the **Enterprise Number** field and click **Validate**.

You are here: CIPC eServices » Financials » Financial Accountability Supplement(CoR30.2)

Financial Accountability Supplement (CoR30.2)

Enterprise Number

VALIDATE



8. The Enterprise details (i.e. Enterprise number, Enterprise name, Enterprise Type, Enterprise Status, Compliance Status and Registration Date) will display. If there are any queries related to the status or Compliance status of the Enterprise, log a ticket via the CIPC website www.cipc.co.za / enquiries (<https://enquiries.cipc.co.za>). Click on **Continue**

Financial Accountability Supplement (CoR30.2)

Enterprise Number

2017

000012

07

VALIDATE



Enterprise Details

Enterprise Number	2017 / /	07
Enterprise Name		
Enterprise Type	Private Company	
Enterprise Status	In Business	
Compliance Status	COMPLIANT	
Registration Date	2017-01-11	

CONTINUE



9. Complete the required fields on the CoR30.2 and click on Continue.

Financial Accountability Supplement (CoR30.2) : Capture Details

Financial Accountability Supplement Year	<input type="text" value="2017"/>
Name of entity	<input type="text"/>
Registration number of entity	<input type="text" value="2017 / 00000 / 07"/>
Name of person primarily responsible for recording day to day financial transactions and maintaining the company's financial records	<input type="text"/>
Identity/registration number of person primarily responsible for recording the day to day financial transactions and maintaining the company's financial records	<input type="text"/>
Name of person primarily responsible for compiling financial information and preparing reports and statements	<input type="text"/>
Identity/registration number of person primarily responsible for compiling financial information and preparing reports or statements	<input type="text"/>
The person, if any, who provides advice to the company concerning the maintenance of financial records is	<input type="text"/>
The name of person performing the Independent Review of Annual Financial Statements, if applicable	<input type="text"/>
The recognised profession of the person performing Independent review of Annual Financial Statements, if applicable	<input type="text"/>
The practice number of the person performing the Independent review of Annual Financial Statements, if applicable	<input type="text"/>
Indicate how the company maintains its financial records	<input type="text"/>
Indicate how the company prepares bank reconciliations, balance sheets and income and expense statements	<input type="text"/>
If the company deals in goods, when does it carry out stocktaking	<input type="text"/>
Does the company hold any assets in a fiduciary capacity for persons not related to the company, as contemplated in Regulation 28(2)(b)	<input type="text"/>
Name and Title of person submitting the Financial Accountability Supplement on behalf of the company on behalf of the company	<input type="text"/>
Email address of person submitting the Financial Accountability Supplement	<input type="text"/>

Cell phone number of applicant

[CONTINUE](#) 

10.A message will display, confirming that the Financial Accountability Supplement has been filed, displaying the relevant Enterprise number. Click on Logout, or Transact if you would like to continue with another transaction.

You are here: [CIPC eServices](#) » [Financials](#) » [Financial Accountability Supplement\(CoR30.2\)](#)

FINANCIAL ACCOUNTABILITY SUPPLEMENT FILED!

Your financial accountability supplement for the enterprise with enterprise number **K2017000012** has been filed.

[LOGOUT](#) 