

## NOTICE TO CUSTOMERS

(Notice no. 07 of 2015)

### PROCESSING OF COMPANY AND CLOSE CORPORATION APPLICATIONS

The New Companies Division has embarked on an incentive scheme to process all outstanding new companies applications which includes conversions of Close Corporations to Companies.

The scheme which commenced on the 02<sup>nd</sup> February 2015 is inclusive of electronically lodged applications as well as manual applications.

Our advertised service standards for the following processes are therefore adjusted as follows:

Process	Currently on Date	Current Service Standard
E-New company registrations	03/02/2015	3 working days
Manual new company registrations	13/11/2014	25 working days
Conversions	12/12/2014	25 working days

We are confident that clients will see a significant increase in the number of lodged applications being processed and despatched and request clients to please be patient whilst this process unfolds.

Kind regards,



Mr. R. Voller

Deputy Commissioner: CIPC

13 February 2015