



Companies and Intellectual
Property Commission
a member of the **dtic** group

NOTICE TO SERVICE PROVIDERS

REQUEST FOR INFORMATION (RFI)

FOR A CAPACITY BUILDING PROGRAM FOR SSE OF PATENT APPLICATIONS AND PROVISION OF A SEARCH TOOL FOR PATENT SEARCHES

CIPC RFI NO: 001/2020/2021

1. INTRODUCTION AND PURPOSE OF THE RFI

Respondents are hereby invited for the supply information for a capacity building program for substantive search and examination (SSE) of patent applications and the provision of a search tool for Patent Searches for CIPC. This RFI is neither a tender, RFP nor RFQ. No award shall be made in terms of this RFI.

No conclusions will be drawn between respondents. There is no commitment from CIPC to procure system from any of the suppliers. The purpose of this request is to gather information and acquire a clear understanding of what the market has to offer regarding a capacity building program for substantive search and examination (SSE) of patent applications and the provision of a search tool for Patent Searches. The description of the process is summarized in the attached Terms of Reference (Annexure "A"). The same information can be requested via email see contact details below

2. RFI PROCEDURE

- Service providers to note that the RFI is published in the [Government Bulletin](#); [CIPC website](#) and the [National Treasury tender portal](#)
- The RFI Terms of Reference will be made available on **CIPC WEBSITE UNDER TENDERS**,
RFI: www.cipc.co.za; **NATIONAL TREASURY PORTAL** OR can be requested via email addresses below

2.1 SCM QUERIES / REQUESTING OF TOR TO BE ADDRESSED TO

Ms Ntombi Maqhula OR Mr Solomon Motshweni

Email address: nmaqhula@cipc.co.za / smotshweni@cipc.co.za

2.2 TECHNICAL QUERIES TO BE ADDRESSED TO:

Dr Nompumelelo Obokoh: *Technical issues*: Email: NObokoh@cipc.co.za

3. TIMEFRAME

Below is the timeframe for the RFI

OPENING DATE:	20 JANUARY 2021
CLOSING DATE:	19 FEBRUARY 2021
LAST DATE FOR QUESTIONS:	12 FEBRUARY 2021

4. DETAIL OF SUBMISSION OF RFI PROPOSALS

- Refer to Terms of Reference (ToR) Annexure "A"

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