



Companies and Intellectual  
Property Commission

a member of **the dti** group

**PRACTICE NOTE 1 OF 2015**

**PATENTS AND DESIGNS DIVISION  
TRADE MARKS DIVISION  
COPYRIGHT DIVISION**

**COMPANIES AND INTELLECTUAL PROPERTY COMMISSION (CIPC)**

**NUMBERING SYSTEM**

This notice serves as confirmation that the following format has uniformly been adopted in the numbering of all patents, designs trade marks and copyright applications and registrations incorporated in the respective Registers:-

“Optional character B, A, or F”; ”ccyy”; ”/”; “5 digit number”.

**Key:**

- B = trade marks registered in part B of the Register (prior to 1993)
- A = aesthetic design
- F = functional design
- c = century
- y = year

Prior to November 2010, official application numbers were reflected on official documents without indication of the century and without 5 digits after the “/”, e.g. 99/1234. Such numbers should be read as including reference to the century, and with 5 digits after the “/”, e.g. 1999/01234.

All the numbers entered into the electronic Registers of Patents, Designs, Trade Marks and Copyright can only be entered with the above described numbering structure.

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COMMISSIONER: CIPC  
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