Companies and Intellectual Property Commission

a member of the dti group

NOTICE TO CUSTOMERS

CLARIFICATION ON LIQUIDATION DOCUMENTS TO BE SUBMITTED AND FILED WITH CIPC

The Companies and Intellectual Property Commission (CIPC) would like to clarify its role relating to liquidation matters on companies and close corporations. The role of CIPC in company and close corporation liquidations is limited to noting and effecting a change in the status of the entity. CIPC is neither the record keeper of liquidation information nor the administrator of such process. It is the responsibility of the Master of the High Court to oversee and administer the liquidation process for companies and close corporations.

Therefore, CIPC only receives, records and file the following liquidation applications and documents for companies and close corporations:

(1) Solvent Winding-Up (form CoR40.1 with supporting documents);
(2) Insolvent Winding-Up (form CM26 with supporting documents);
(3) Provisional and Final Liquidation court orders;
(4) Dissolution certificates issued by the Master of the High Court in terms of section 419 of the Companies Act, 1973 and accompanied by a copy of the Final Liquidation order; and
(5) Set aside orders.

Due to high incoming volumes of applications and other documents, any matter relating to the liquidation other than the above (e.g. notification of the appointment of a liquidator), CIPC will not acknowledge, process or place the document on file.

All liquidation applications and documents must be filed via liquidations@cipc.co.za.

Yours sincerely,

Astrid Ludin
Commissioner: CIPC
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