



Companies and Intellectual
Property Commission

a member of **the dti** group

NOTICE TO CUSTOMERS

DISCONTINUATION OF POSTING COPIES OF (i) LIQUIDATION AND (ii) MOI AMENDMENT APPLICATIONS TO CUSTOMERS

The Companies and Intellectual Property Commission (CIPC) will no longer post confirmation letters and certificates to customers for liquidation (forms CoR40.1 and CM16) and Mol amendment (form CoR15.2) applications submitted from **2 December 2013**.

Such confirmation letters and certificates will be e-mailed to the e-mail address as per the customer profile of the customer who filed it and may be reprinted by the customer from the CIPC website www.cipc.co.za. Customers are advised that if they do not receive confirmation letters and certificates via e-mail, to confirm the correctness of the e-mail address on the customer profile and correct it, if necessary.

As per notice 30 August 2013, CIPC no longer stamps documents at the CIPC office from 1 September 2013 and customers are required to keep copies of all documents submitted to the CIPC. Therefore, as from 2 December 2013, CIPC will also no longer provide a stamped copy of any filed CoR40.1, CM26 (liquidation) or CoR15.2 application to customers. The confirmation letter and certificate constitutes sufficient proof that a particular application was submitted and filed with the CIPC for a specific entity and should be attached to the copy of the submitted application kept by the customer or his/her client. It should be noted that the confirmation letter contains the following information relating to the submitted and filed application:

- The type of application received;
- The entity name and registration number;
- The date it was received by CIPC;
- The processing status of the application (or date it is regarded as being filed);
- The date the application was processed; and
- The status of the entity after processing.

In the event, that the CoR40.1 or CM26 (liquidation) application is required by the Master of the High Court, **the Master of the High Court may request a copy of the application** from CIPC by e-mailing a request to liquidations@cipc.co.za.

Yours sincerely,

Astrid Ludin
Commissioner: CIPC

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