Companies and Intellectual Property Commission

a member of the dti group

GUIDANCE NOTICE

New filing channel for listed Companies and their Subsidiaries at the Johannesburg Stock Exchange (JSE)

Listing on the Johannesburg Stock Exchange and any subsequent listings thereafter, requires certain company amendments (such as director changes and capital amendments) to be registered at the CIPC. The listings are subject to extremely strict guidelines and timelines which must be adhered to in order to ensure timeous SENS announcements, etc.

As a result of the identified needs, the CIPC has introduced an alternative filing channel restricted to **identified JSE listed companies and their subsidiaries only.** The process involves filing urgent JSE related applications via dedicated e-mail addresses which in turn allows for expedited processing.

This expedited process is restricted to MOI amendments and manual director amendments only.

The requirements for the expedited processing of the specified applications are as follows:

- The company or its subsidiary must be a listed public company on the JSE;
- MOI amendments must be filed in its entirety in PDF format via JSEapplications@cipc.co.za;
- Manual director amendments must be filed in its entirety in PDF format via JSECor39@cipc.co.za;
- JSE service commences from 5th December 2014.

Companies meeting the above criteria will be subject to expedited processing, provided all requirements have been complied with.

Yours sincerely,

Astrid Ludin

COMMISSIONER
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