

## DEPARTMENT OF TRADE AND INDUSTRY

NO. 1546

29 NOVEMBER 2019



Companies and Intellectual  
Property Commission

a member of the dti group

**NOTICE****COMPANIES AND INTELLECTUAL PROPERTY COMMISSION (CIPC)**

Notice is hereby given in terms of and for purposes of the Acts mentioned in the Schedule below, that CIPC will be closed to the public on **Friday 6 December 2019**.

The CIPC Offices at –

- a) the Department of Trade and Industry Campus (77 Meintjies Street, Block F – Entfufukweni) in Sunnyside, Pretoria;
  - b) 1<sup>st</sup> floor, Office 103, Sancardia Building, 541 Madiba Street, Arcadia, Pretoria;
  - c) Shop Number L5-03, Level 5, Sunnypark Shopping Centre, Cnr. Steve Biko & Robert Sobukwe Streets, Sunnyside, Pretoria;
  - d) Shop R02, 6 Hollard Street, Marshalltown, Johannesburg;
  - e) Shop Number 3, Norton Rose House, Riebeeck Street, Thibault Square, Cape Town; and
  - f) (CIPC officials) at Trade and Investment KwaZulu Natal (TIKZN) situated at 1 Arundel Close, Kingsmead Office Park, Kingsmead Boulevard, Stalwart Simelane Street in Durban,
- will re-open at 08h00 on Monday 9 December 2019.

The lodgment of documents and services of legal documents will be accepted on Thursday 5 December 2019 until 15h30.

The day Friday 6 December 2019 will be regarded as *dies non* for purposes of the stated Acts.

CIPC offers different lodgement / filing methods for certain services to its customers. During this period, services processed by automated means will continue to be processed while those services which require back-office intervention / finalisation e.g. services which require scanned documents to be e-mailed to dedicated e-mail addresses, will only resume from Monday 9 December 2019.

Please also take note that with regard to name reservations, all reserved names which would have lapsed on Friday 6 December 2019, will now have their reservation dates moved forward to Monday 9 December 2019 and will, therefore, only elapse on that date.

**SCHEDULE**

Trade Marks Act, 1993  
Patents Act, 1978  
Design Act, 1993  
Copyright Act, 1978  
Companies Act, 2008  
Close Corporations Act, 1984  
Co-operatives Act, 2005  
Registration of Copyright in Cinematograph Film Act, 1977

Kind regards.

**Rory Voller**  
Commissioner: CIPC

Date: ..... 19 / 11 / ..... 2019