

Step-by-step Guide

Foreigner Assurance Verification

On

CIPC New e-Services

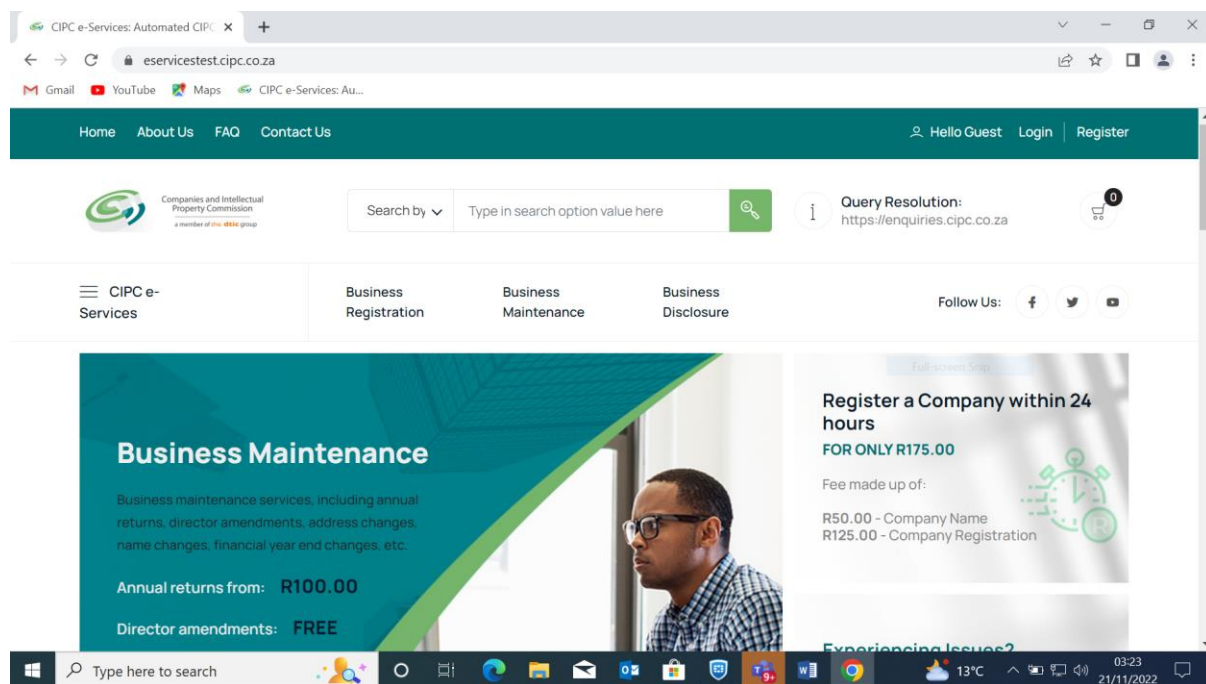
16 November 2022

Ver 1.1

Created by Glory Moumakwe

STEP 1. Visit the CIPC website: www.cipc.co.za

Click on [LOGIN](#)



STEP 2. Type in a South African ID number, password and click on [LOGIN](#).

Customer Login

[Home](#) > [Customer Login](#)

Customer Registration

Do you have a South African ID number? ☒

[LOGIN](#) [PASSWORD RESET](#)

CUSTOMER LOGIN

Type in your South African ID number and your password. If you are a foreign national, tick the icon next to the question then type in your verified passport/foreign ID number instead of a South African ID number.

STEP 3. Select business registration

[Home](#) [About Us](#) [FAQ](#) [Contact Us](#)

Hello HAYLIE [Dashboard](#) [Logout](#)

 Companies and Intellectual Property Commission
a member of the dtic group

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 Query Resolution:
<https://enquiries.cipc.co.za>



[CIPC e-Services](#)

[Business Registration](#)

[Business Maintenance](#)

[Business Disclosure](#)

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Customer Dashboard

[Home](#) > [Dashboard](#)

Quick Links

 Change Password

 File Annual Returns

 Register a Company

 Statistics

 Contact Us

 Balance: R0.00

PERSONAL DETAILS

Surname: **DELPORT**
Name(s): **HAYLIE**
ID Number: **7101270256083**



STEP 4. Click on Foreigner Assurance

Business Registration

[Home](#) > [Business Registration](#)

Company Registration

 R125.00 or R175.00

 24 HOURS MAX

Cooperative Registration

 R125.00 or R175.00

 24 HOURS MAX

SARS Services

 FREE

 INSTANT

B-BBEE Certificates

 FREE

 INSTANT

Foreigner Assurance

 FREE

 24 HOURS MAX

Domain Names

 R63.25

 INSTANT

Name Reservations

 R50.00

 24 HOURS MAX

Business Bank Accounts

 FREE

 BANK DEPENDENT

Compensation Fund

 FREE

 24 HOURS MAX

Unemployment Insurance Fund

 FREE

 24 HOURS MAX

Google Business Services

 FREE

 PARTNER DEPENDENT



Foreigner Assurance

Foreign Nationals must be verified before transacting with CIPC. A passport or official country identification card or document can be used for this purpose. Ensure that the verification documents submitted are valid. A certified copy (certification not older than 3 month) of either document must be uploaded.

This is a once-off verification that will be valid until submitted document expires. Once a document expires, a new verification must be done before the document owner is able to transact again.

PLEASE NOTE:

1. Section 215(2) (e) of the Companies Act – A person commits an offence who knowingly provides false information to the CIPC.
2. Section 216(b) – Any person convicted of an offence in terms of the Companies Act is liable to a fine or to imprisonment for a period not exceeding 12 months, or to both a fine and imprisonment.

By continuing to use any of our services, it means that you understand and agree to the Companies Act sections above.

STEP 5. Click on **New Verification**

New Verification

 **FREE**

 24 HOURS MAX

Check Status

 **FREE**

 INSTANT

Practice Note on Certification

 **PDF FILE**

 2 PAGES

Step-by-step Guide [PDF]

 **PDF FILE**

 7 PAGES

Step-by-step Guide [Video]

 **VIDEO**

 00:00:00

STEP 6. Enter Passport or **foreign** ID number

Passport or Foreign ID Number

Type in Passport number or foreign ID number

JK123654

*



STEP 7. Enter passport or foreigner details Select document type



Select passport expire date

Select Date of Birth

Enter Surname

Enter Name

Enter cell number

Enter email address

Click on [continue](#)

Passport or Foreign ID Details

Country of origin

Australia

Document type

Select document type

Expiry Date

23/Sep/22

Date of birth

24/Dec/64

Surname

Kamstra

Name(s)

Julie Ann

0827786881

Email Address

Hdelpor99@gmail.com

CONTINUE

STEP 8. You will receive OTP's through SMS and Email, insert **both OTP'S** on the space provided and click **verify**.



OTP Verification

Cellphone number OTP

S87611



Email address OTP

E45990



VERIFY

STEP 9. Upload Passport document click [Submit](#)

Document Upload

Drop files here

Select File

All Files Uploaded. Please select file(s) to upload.

9 Numeric Traders-COOPFORM1 (1) (10) (1).pdf (application/pdf) - 463.73 kb (1 Uploaded)

SUBMIT

Application Confirmation

You have successfully applied for your passport or foreign ID verification.

Your application to verify your passport or foreign ID has been received. You will only be able to login or register for a profile once the verification has been approved. You will receive an email once the verification process is complete.

APPLICATION DETAILS

Applicant: HAYLIE

Reference Number: 60000054408

STEP 10. Confirmation will be automatically dispatched to the email address linked with customer code.



CIPC - Foreigner Verification - 60000054408 - Approved



svc_devk2srv@cipc.co.za <svc_devk2srv@cipc.co.za>

15:28



To: HDELPOR99@GMAIL.COM

Dear Customer,

Congratulations, your application for foreigner verification has been approved, with detail:

Reference No: 60000054408

Application Date: 2022/07/13 1:10:13 PM

Applicant: JULIE ANN KAMSTRA

Email: HDELPOR99@GMAIL.COM

Passport No: JK123654

Regards,

CIPC Back Office.

This mail is send from oracle dev via sendgrid.

Please do not reply to this email address for any queries. Contact the CIPC Call Centre at 086 100 2472.

END OF STEP-BY-STEP

