

Step-by-step Guide

Foreigner Assurance Verification

On

CIPC New e-Services

16 November 2022 Ver 1.1 Created by Glory Moumakwe







STEP 1. Visit the CIPC website: www.cipc.co.za

Click on LOGIN



STEP 2. Type in a South African ID number, password and click on LOGIN.

Customer Login

G Home > Customer Login

н.

Customer Registration		CUSTOMER LOGIN
Do you have a South African ID number?	Ø.	Type in your South African ID number and your password. If you are a foreign national, tick the
Type in your South African ID number		icon next to the question then type in your verified passport/foreign ID number instead of a South African ID number.
Type in your password	٢	
LOGIN PASSWORD RESET		







STEP 3. Select business registration



STEP 4. Click on Foreigner Assurance

Business Registration			G Home > Business Registr
Company Registration	Cooperative Registration	SARS Services	B-BBEE Certificates
ର୍ଟ୍ଟ R125.00 or R175.00	₩ R125.00 or R175.00	ç, FREE	ਓ FREE
	4 HOURS MAX 4	INSTANT	Ğ INSTANT
Foreigner Assurance	Domain Names	Name Reservations	Business Bank Accounts
ਾਂ FREE	ರ್ಞ R63.25	ಫ R50.00	∵ FREE
24 HOURS MAX	⊕ INSTANT	24 HOURS MAX	BANK DEPENDENT
Compensation Fund	Unemployment Insurance Fund	Google Business Services	
ថ្ល៍ FREE	ូ FREE	₩ FREE	
4 HOURS MAX		PARTNER DEPENDENT	



Foreigner Assurance

Foreign Nationals must be verified before transacting with CIPC. A passport or official country identification card or document can be used for this purpose. Ensure that the verification documents submitted are valid. A certified copy (certification not older than 3 month) of either document must be uploaded.

This is a once-off verification that will be valid until submitted document expires. Once a document expires, a new verification must be done before the document owner is able to transact again.

PLEASE NOTE:

- 1. Section 215(2) (e) of the Companies Act A person commits an offence who knowingly provides false information to the CIPC.
- 2. Section 216(b) Any person convicted of an offence in terms of the Companies Act is liable to a fine or to imprisonment for a period not exceeding 12 months, or to both a fine and imprisonment.

By continuing to use any of our services, it means that you understand and agree to the Companies Act sections above.

STEP 5. Click on New Verification

erification	Check Status	Practice Note on Certific
REE	್ಲ್ FREE	PDF FILE
24 HOURS MAX	Ğ INSTANT	
p-by-step Guide [PDF]	Step-by-step Guide [Video]	
PDFFILE	ස VIDEO	
7 PAGES	Ā 00-00-00	

STEP 6. Enter Passport or foreign ID number

Passport or Foreign ID Number	
Type in Passport number or foreign ID numbe	er
JK123654	*

STEP 7. Enter passport or foreigner details Select document type





Select passport expire date Select Date of Birth **Enter Surname Enter Name** Enter cell number Enter email address **Click on continue**

Passport or Foreign ID Details	
Country of origin	
Australia	~
Document type	
Select document type	~
Expiry Date	
23/Sep/22	÷
Date of birth	
24/Dec/64	* 🐑
Surname	
Kamstra	*
Name(s)	
Julie Ann	*
,	
0827786881	*
Email Address	
Hdelport99@gmail.com	*
CONTINUE	

STEP 8. You will receive OTP's through SMS and Email, insert both OTP'S on the space provided and click verify.





OTP Verification		
Cellphone number OTP		
S87611		
Email address OTP		
E45990		
	VERIFY	

STEP 9. Upload Passport document click Submit

Document Upload		
	Drop files here	
Select File	All Files Uploaded. Please select file(s) to	upload.
9 Numeric Traders-COOPFO	RM1 (1) (10) (1).pdf (application/pdf) - 463.73 kb (Unloaded)	
	SUBMIT	
plication Confirmation	SUBMIT	

STEP 10. Confirmation will be automatically dispatched to the email address linked with customer code.







CIPC - Foreigner Verification - 60000054408 - Approved



svc_devk2srv@cipc.co.za <svc_devk2srv@cipc.co.za> 15:28

=/

To: HDELPORT99@GMAIL.COM

Dear Customer,

Congratulations, your application for foreigner verification has been approved, with detail:

Reference No: 60000054408 Application Date: 2022/07/13 1:10:13 PM Applicant: JULIE ANN KAMSTRA Email: HDELPORT99@GMAIL.COM Passport No: JK123654

Regards, CIPC Back Office.

This mail is send from oracle dev via sendgrid.

Please do not reply to this email address for any queries. Contact the CIPC Call Centre at 086 100 2472.

END OF STEP-BY-STEP

The dtic Campus (Block F - Entfutfukweni), 77 Meintjies Street, Sunnyside, Pretoria, P O Box 429, Pretoria, 0001 Call Centre: 086 100 2472 | Website: www.cipc.co.za





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