



Companies and Intellectual  
Property Commission  
a member of the dtic group

## AUTOMATIC AVAILABILITY OF CERTAIN RECORDS OF THE CIPC

### Section 15(1) of the Promotion of Access to Information Act, 2 of 2000

The Promotion of Access to Information Act, 2 of 2000 ("PAIA"), prescribes that every public body must compile a list of categories of records of that public body, that are automatically available without a requester having to request access thereto.

The following categories of documents are available to the public:

Category	Document type	Available on website	Available on request
Strategic documents	Organizational structure; Functions; Strategic plans; Annual performance plans; Annual reports;	X	X
Vacancies	List of available vacancies and how to apply	X	X
Tenders	Advertised tenders; Awarded bids; Received bids; Cancelled tenders; Requests for information (RFI)	X	X
Business rescue	List of licensed business rescue practitioners; Status of business rescue proceedings; List of accredited professional bodies;	X	X
Investigations	Reports on investigations	X	X
Media Releases	News Articles Non-binding legal opinions	X	X
Legislation	Applicable Acts Regulations Forms and fees Practice Notes Guidance Notes	X	X
Administrative	Banking details	X	X

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	Step-by-Step guides on processes Frequently asked questions Published Gazette notices		
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The abovementioned documents can be accessed to view and/or copied free of charge, via the CIPC website – [www.cipc.co.za](http://www.cipc.co.za).

A description of the categories of records (copies of this notice) is made available for inspection to-

- the Minister of the dtic as relevant authority;
- the Information Regulator;
- on the CIPC website; and
- at the head office of the CIPC.



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**Adv Rory Voller**  
**Commissioner: CIPC**  
**Information Officer**  
**17/11/2023**