



Companies and Intellectual
Property Commission
a member of the **dtic** group

CUSTOMER NOTICE OF 2024

REJECTION OF RE-INSTATEMENT APPLICATION DUE TO UNVERIFIED CUSTOMER PROFILES

Customers are hereby informed that re-instatement applications will be rejected as from 14 March 2024, if the customer code on the Form CoR40.5 has not been verified as per Customer Notices 18 of 2024 (<https://www.cipc.co.za/?p=20626>) and 22 of 2024 (<https://www.cipc.co.za/?p=20675>).

As from 6 March 2024, all customers must be verified before any of their transactions will be processed, this includes applications e-mailed for processing. The verification process has the impact that emailed applications cannot be tracked and be referred for further processing.

Customers, especially those that have pending re-instatement applications are reminded to urgently verify their customer profile information as per the Customer Notice 18 of 2024, before it is rejected. Once rejected, customers are advised to ensure the following before resubmitting the re-instatement application to re-instatements@cipc.co.za: -

1. Verification of customer code as per Customer Notices 18 and 22 of 2024;
2. Verified customer code is clearly legible and identifiable on the form CoR40.5;
3. Sufficient funds (R200) in the verified customer code for the whole duration until application is tracked; AND
4. Form CoR40.5 and all supporting documents in PDF are e-mailed as a single e-mail with all attachments in PDF (no other format allowed) to re-instatements@cipc.co.za (no other e-mail address).

Our apologies for the delay in processing and the inconvenience caused.

Kind regards,

Adv. Rory W Voller
Commissioner: CIPC
12/03/2024