

NOTICE TO CUSTOMERS

(Notice Number 71 of 2024)

Director Amendments resignation of Directors

The process for director resignation is an automated process wherein the resigning director will receive an OTP and will have to submit the OTP to confirm resignation and effecting the change. Further to that the Companies Act provides that a company must file the changes within the 10 business days after the director has ceased to be a director.

Having mentioned the above, companies must follow the process as per the published step-by-step guides available on our website regarding the resignation of directors and back office will query applications which come to the back office when applicants choose “remove” instead of “resign”.

To avoid unnecessary queries, you are advised to submit all director amendments through our eservices system (K2) of which the process is automated.

Yours Sincerely



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Advocate Rory Voller
CIPC Commissioner

6 Nov
Date:2024