



Companies and Intellectual
Property Commission
a member of the **dtic** group

NOTICE TO CUSTOMERS

Notice Number¹⁴ of 2025

CIPC SSC TEMPORARY EXTENSION OF OPERATIONAL HOURS FOR MARCH 2025 TO APRIL 2025

Dear Valued Customers

The Companies and Intellectual Property Commission (CIPC) work hard to give its customers outstanding service. Numerous factors, such as the deregistration of numerous businesses for failing to file their annual returns and the mandatory reporting of Beneficial Ownership, are contributing to the high volume of walk-ins at CIPC Centers. The CIPC made the decision to temporarily change the hours that our Self-Service Centers in Pretoria, Johannesburg, and Durban Kiosk are open.

Temporary Operating Hours

Self-service Centre (SSC): **Monday to Friday: 08:00am to 17:00pm**

Kiosk Services: Monday to **Friday: 09:00am to 17:00pm**

Both SSC and Kiosk Services: **Saturday 08:00am to 12:00pm**

These extra hours will be available from **17 March 2025 to 05 April 2025**. During this busy time, we value your cooperation while we improve our delivery services.

Yours Sincerely

Commissioner: CIPC
Adv. Rory Voller

17 / 3 /2025

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