



Companies and Intellectual
Property Commission

a member of **the dtic** group

WEBINAR

AUTOMATION OF RE-INSTATEMENTS FOR COMPANIES & CC

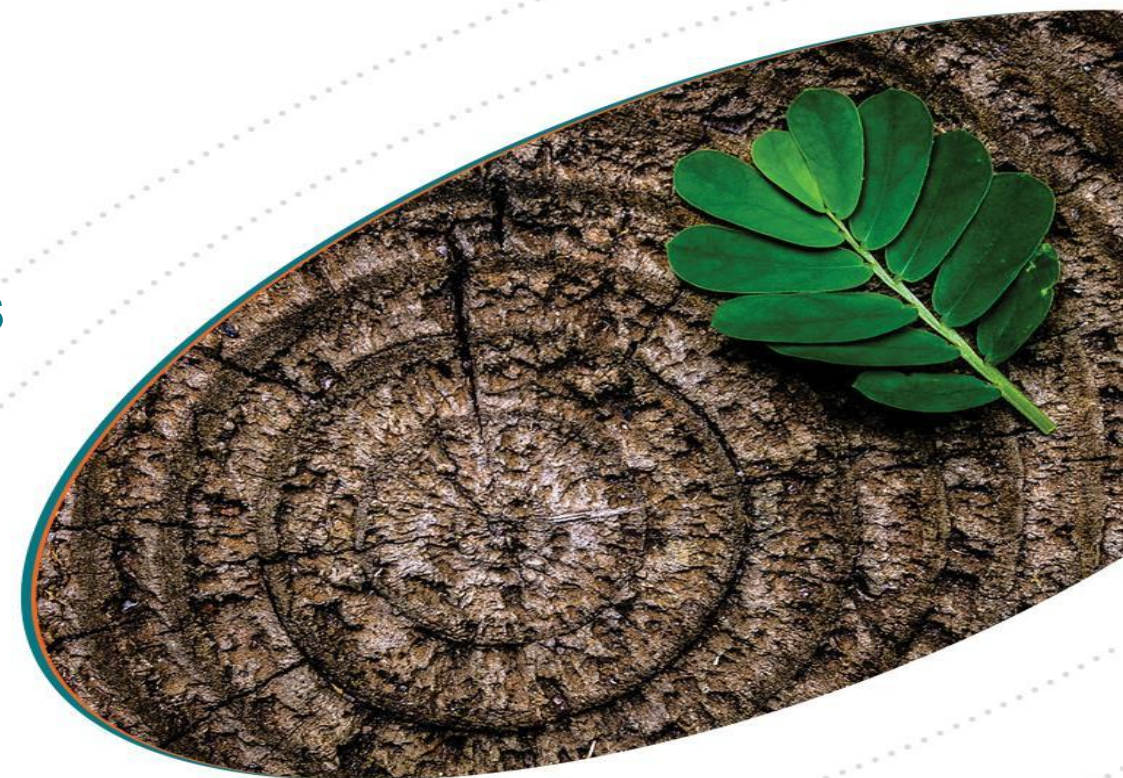


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OBJECTIVE OF AUTOMATION

Objective of Automation



Part of the CIPC strategy to automate services and provide services on more efficient platforms



To improve communication to customers throughout the process



Reduce administrative errors and enquiries



To improve service turnaround times



Better data collection and data control in services



Allow for integration with other data sources to improve data quality and access to information



Download functionality for the customer who submitted

Automation

- Release of automation reinstatement process for companies and close corporation is planned for 11 August 2025
- CIPC must finalise its internal governance procedure first, whereafter the formal communication of the release will be communicated via the CIPC communication platforms

Scope of the Automation

- From the release date no manual applications will be accepted via reinstatements@cipc.co.za (it will be deactivated)
 - Applications e-mailed in, IF IT MEETS THE REQUIREMENTS, will be finalised by the CIPC back office
- Reinstatement Application – fully automated – no supporting documents required
- Reinstatement Court Order – hybrid and court order must be uploaded for back office to confirm



REQUIREMENTS FOR RE-INSTATEMENT

Re-instatement Requirements

- MUST had economic value on date of final deregistration – CIPC can call for evidence to support at any time after processing the application.
- Criminal offense to submit false information to the CIPC.

Who May Apply For Re-instatement

- Section 82(4) of the Companies Act - any interested person may apply to re-instate a company or close corporation
- Only company or close corporation or its duly appointed representative may –
 - File annual returns;
 - File Beneficial Ownership Declaration / security register etc.
 - File AFS/FAS
 - Third parties do not have such information, and therefore cannot complete re-instatement process since all annual returns and other documents MUST be submitted to complete the process
- Third parties, must apply to court and court order must also contain prayer that company or close corporation must comply with its administrative requirements under the Companies Act

Steps For Re-instatement

- Step 1: Determine status (AR Final Deregistration)
- Step 2: Assessment as to economic value at time of final deregistration
- Step 3: Source all the required documentation and information (for re-instatement, annual returns, AFS/FAS and beneficial ownership)
- Step 4: Submit application via any of the available electronic platforms
- Step 5: Pay for the application within 5 business days – R200
- Step 6: Submit and pay (file) all outstanding Annual Returns, latest AFS/FAS and Beneficial Ownership Declaration within 30 business days
- Step 7: Ensure that all director, address etc., is updated

Step 3:

Source all the required documentation

- Sufficient documentary proof showing that the company or close corporation was in business/economic value or had any outstanding assets or liabilities.

Examples of possible proof -

- Bank statements (most common evidence)
- Immovable property - Windeed / Letters from land registry
- IP rights e.g., Trade Marks – Extract from Trade Mark registry
- Shares – Letter / notification from issuer of shares that company or close corporation hold shares
- Outstanding liabilities – e.g., letter / notification from SARS that credit/rebate or outstanding tax liabilities
- Lease agreement – must indicate parties and one of the parties must be the company or close corporation AND must not have expired
- Assets – e.g., car then statement of financier or confirmatory letter or notice from Department of Transport

- NB: Don't have to submit the evidence of economic value or in business at the time of final deregistration – CIPC may request such at any point in time

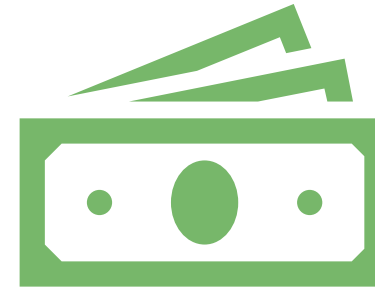
Steps for Re-instatement Court Order

- Court order (not court documents) must be uploaded on e-Services for back office approval
- Important -
 - Advised that court order must also mandate company or close corporation to bring all obligations up to date within a period of time
 - Failure of which, company or close corporation will be placed back into AR deregistration for non-compliance

Cost



Court order – R0.00



Reinstatement Application – R200
PLUS outstanding Annual Return Fees


Channels

- BizPortal – www.bizportal.gov.za
- E-Services – www.eservices.cipc.co.za
- SST



STEP BY STEP

Login




Welcome **GUEST**

PLEASE LOG IN TO
START TRANSACTING

You are here: CIPC eServices » Login

Login to CIPC eServices



hhKew4

☐ Tick to accept the [CIPC Terms & Conditions](#)

LOGIN

FORGOT PASSWORD

Before you login make sure you have a **valid** address at [GMail](#).

RESET PASSWORD

- To reset your password, visit the webs. <https://www.bizportal.gov.za>
- Click on Login on top of the page, and th
- Type your ID number and click on Cor
- An OTP will be sent to your email and OTP and reset your password.

Kindly note that the same password is used to E-services and BizPortal.

If you experience challenges with login in to the phone number is incorrect, follow the following

- Please click here or use the link <https://enquiries.cipc.co.za>
- Click on Password reset.
- Complete the required fields, and attache older than three months).

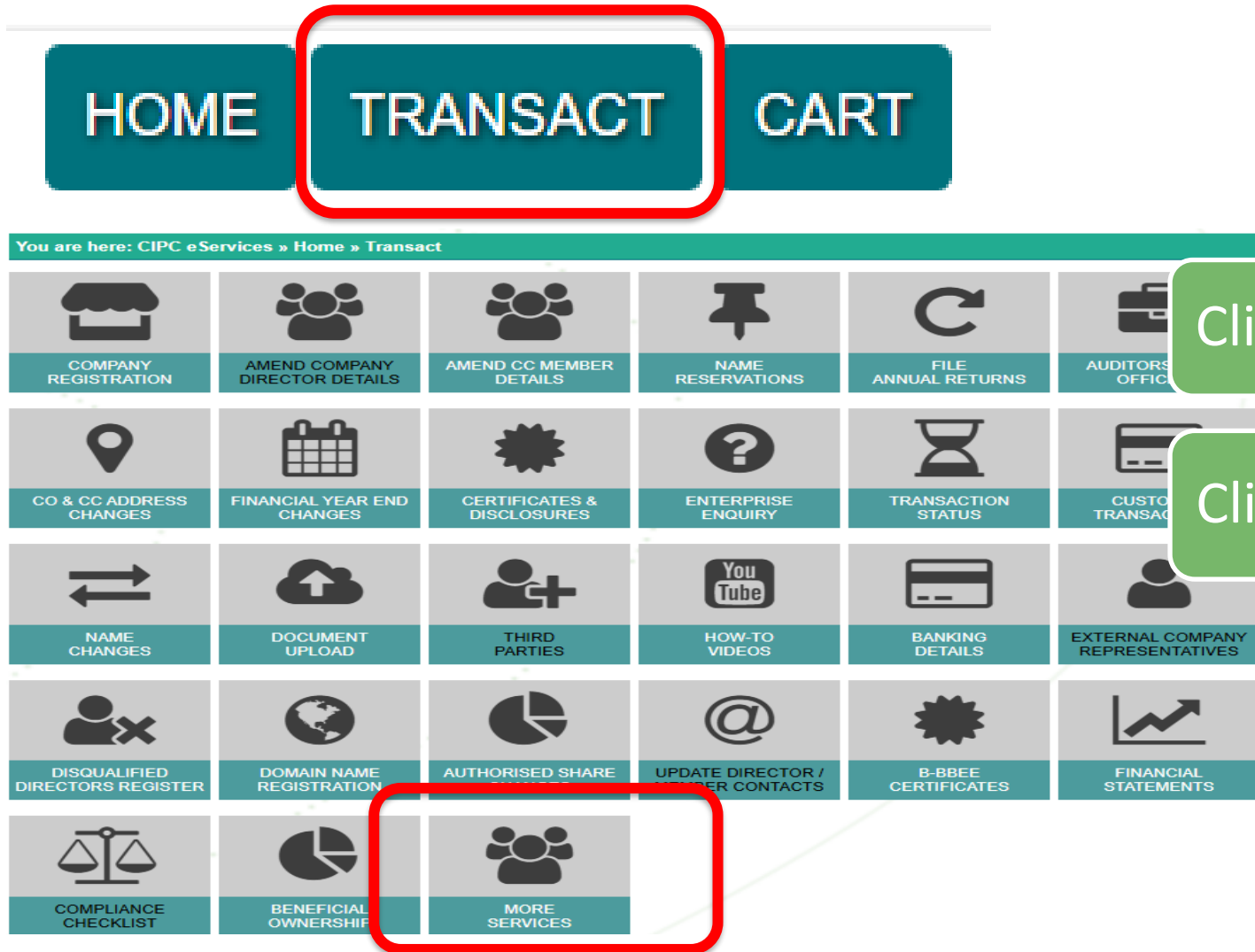
Foreign nationals must follow the manual pas but provide a certified passport copy instead

Login with Customer Code and Password

If you have forgotten your password select forgot password


If your customer code is outdated first update via resetpass@cipc.co.za

Select the Service



Select the Service




Home Contact Us Hello CHRISTA Logout


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Query Resolution:
<https://enquiries.cipc.co.za>

0


≡ CIPC e-Services

Follow Us:   




Business Registration

- + Name Reservation with Association
- + Foreigner assurance
- + Prospectus
- + External Company Registration
- + Company and Close Corporation Reinstatements



Business Maintenance

- + Director amendments
- + Change Contact Details
- + Disqualified Director Register
- + Compliance Checklist
- + Voluntary Deregistration



+ AR Deregistration Letters

Select Companies and Close Corporation Reinstatements

Terms and Conditions

Company and Close Corporation Reinstatement

Terms and Conditions

Submitting of false information to the CIPC, is a criminal offense in terms of section 214 of the Companies Act and will result in the withdrawal of the filings and possible criminal prosecution.

A company or close corporation can only be re-instated by a Form CoR40.5 if it was in business or had other economic value at the time of final deregistration. This evidence must be retained by the company or close corporation, and CIPC reserves the right to request it at any time in accordance with Regulation 168. Failure to provide such evidence may result in the withdrawal of the re-instatement application and subsequent annual return.

If the company or close corporation was not in business or had other economic value at the time of final deregistration, a new company or close corporation must be registered at a cost of R175.

If a creditor to the company or close corporation or another party wishing to enforce his/her/its liability against the company or close corporation, a court order is required. The court order must in addition to stating that the company or close corporation is re-instated, also mandate the company or close corporation to comply with its obligations in terms of the Companies Act, 2008 inter alia the filing of outstanding Annual Returns, Ownership Declaration, AFS/FAS and other information to bring its records up to date. Failure of the court order to mandate the company or close corporation to comply with these obligations, will result in the company or close corporation being placed back into Annual Return Deregistration. The implementation of the court order.

Mandate

By clicking on I agree, you are confirming that you have the necessary mandate in terms of Companies Regulation 168(4) to submit the reinstatement application and submit all outstanding information with the CIPC on behalf of the company or close corporation, or to submit the court order and that all information submitted is true and correct, including that the company or close corporation was in business or had other economic value at the time of final deregistration.

☐ I Agree

CONTINUE

IMPORTANT: Read the Terms and Conditions and confirm that you agree to it and that you have the mandate to submit



Start a New Application or View Existing Application

NEW APPLICATION

Historical Applications

No applications available

Searched Company Information Applications







No applications available

View Historical Applications

Click New Application

Search or Select Associated Company

Associated Company Information


Enterprise No	Enterprise Name	Type	Status	File
B2005167407	23G MANAGEMENT AND MANUFACTURING	CLOSE CORPORATION	AR FINAL DEREGISTRATION	
M2004020264	TNT INTERNATIONAL INCORPORATED IN BRITISH VIRGIN ISLANDS	EXTERNAL COMPANY	AR FINAL DEREGISTRATION	
B2008155480	MABALENG PRODUCTIONS	CLOSE CORPORATION	AR FINAL DEREGISTRATION	
K2015404951	MTO WELDING AND CONSTRUCTION	PRIVATE COMPANY	AR FINAL DEREGISTRATION	
B2005051060	MANYANGENI CONSTRUCTION ENTERPRISE	CLOSE CORPORATION	AR FINAL DEREGISTRATION	
B1999055624	VISTOSO PROPERTIES			

SEARCH FACILITY

Search criteria: (long or short number)

SEARCH

Searched Company Information

Enterprise No	Enterprise Name	Type	Status	File
B2011034106	SILVER SOLUTIONS 3326	CLOSE CORPORATION	AR FINAL DEREGISTRATION	

Select An Associated Company – identity number of customer is also that of a director or member

Type in enterprise number in Search Facility and then click on file (hand)

Select Type of Application

Reinstatement Type

☐ Reinstatement Application ☐ Court Order

Note: Please select application type.

CONTINUE

Select Reinstatement Application if an application

Select Court Order if a reinstatement court order

Filed Annual Returns

AR Year	Filing Date	Reference No
2022	08/03/2022	9362085529
2021	19/03/2021	9343388953
2020	20/03/2020	9233231183
2019	20/03/2020	9233231182
2018	27/06/2018	9125999048
2017	14/03/2017	966373767
2016	18/03/2016	933275004
2015	28/03/2015	925387104
2014	29/03/2014	720095830
2013	07/10/2013	718559783
2012	07/06/2012	715289614

Outstanding Annual Returns

AR Year	Due date	Turnover
2023	01-MAR-2023	<input type="text" value="0"/>
2024	01-MAR-2024	<input type="text" value="0"/>
2025	01-MAR-2025	<input type="text" value="0"/>

CALCULATE

Annual Returns and Reinstatement Cost

Annual Return Cost

Reinstatement Application Fee

Total Cost of Reinstatement Due: **R 950**

CONTINUE

Alternative to re-instating the company or close corporation, a new company can be registered at a cost of R175. Click [here](#) to register a new company

Calculator

Type in the turnover value of the outstanding annual return years

Do not want to continue with reinstatement application click on here to register a new company

Industry

Reinstatements Application Details:

Industry Type:

SELECT INDUSTRY TYPE ▼

Select Industry from the dropdown list

GUIDANCE

Industry Type
Select the Industry in which the enterprise was operating at the time of final deregistration. For assistance to the Industry Type, [click here for assistance](#).

Court order information
Indicate the case number, date the order was made and by which high court. Select other if the relevant high court is not available.

Physical Address
Update the physical address of the enterprise in South Africa.

If assistance is required, click on the [click here for assistance](#)

Physical Address

PHYSICAL ADDRESS IN SOUTH AFRICA

Street Address:
Enter a location *

Country:
South Africa *

Province:
SELECT PROVINCE *

City:
SELECT CITY *

Suburb:

Postal Code:
 *

Latitude:
 *

Longitude:
 *

BACK SAVE AND CONTINUE

Indicate the physical address – complete the first line and the rest will auto complete

Confirm that correctly populated (complete missing information marked with *)

Latitude:
-25.7500088 *

Longitude:
28.2001191 *

Directors and members who resolved to reinstate

Company Director Resolve

STATUS INFORMATION

Type: **MEMBER** Status: **ACTIVE**

CONTACT PERSONAL INFORMATION

Citizenship: **SOUTH AFRICA** ID or Passport Number:

Surname: Name(s):

Date of Birth: (DD/MON/YYYY): **XX/XXX/1957** Occupation:

Email: **LXXN@LXXXXXXXXXN.CO.ZA**

CANCEL **RESOLVE**

From list of reflected directors select those that resolved and go through detail and click Resolve

Since company or close corporation does not exist the detail cannot be updated

Director and member detail **MUST** be updated post re-instatement

Confirm Detail

Confirm Company Information

For Companies

Company Information

Application ID	Enterprise No	Enterprise Name	Enterprise Type
255	B1998016179	EVENING BREEZE PROPERTIES	CLOSE CORPORATION

Directors/Members

Identification/Passport No	Names	Type
		Member

Supporting Documentation

No data available.

BACK

CANCEL

CONFIRM

Confirm the Application Detail and select Confirm

Notification to customer with OTP detail

Application Section :

Please select an option below:

- ☐ Email Documents
- ☐ Go to OTP Page
- ☐ Terminate

OTP Approval Member Information

Identification:

Director:

Number:

5661

OTP INFORMATION

Please supply either SMS or Email verification below:

SMS OTP:

s2866208

OR

Email OTP:

OTP

OTP is sent via SMS and Email of customer, click on Go to OTP Page

Provide ID number of customer and OTP (either email or SMS)

Confirm OTP detail and click Submit

OTP Approval Members

IDENTIFICATION

DIRECTOR

DATE

CONFIRM

20/07/2025




RESUBMIT


CANCEL

SUBMIT

Payment

Historical Applications					
Date	Reference No	Status	Enterprise No	Enterprise Name	View
16/07/2025	60000028017	OTP VERIFIED	B1998016179	EVENING BREEZE PROPERTIES	



Service Items	Price	Remove
Re-Instatements for Companies and Close Corporations Created: 2025-07-22T16:53:19Z Reference: 60000028412	200,00	
Re-Instatements for Companies and Close Corporations Created: 2025-07-23T16:58:16Z Reference: 60000028430		

Amount Due

Total Price:

BACK

CHECKOUT

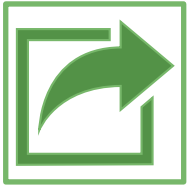
Notification will be sent to customer that payment must be made to complete process

Click on Cart

Confirm application to be paid

Proceed to Checkout and follow payment instructions

Completion

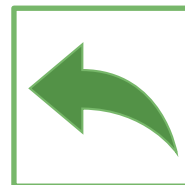


After payment status will change to Re-instatement Process and proceed to file all outstanding Annual Returns, Beneficial Ownership Declaration and AFS/FAS

30 business days



Email notification will be issued confirming processing, and next steps. The Email notification will also contain the confirmation letter.



Reminder will be issued 10 days before reversal that Annual Returns, Beneficial Ownership Declaration and AFS/FAS must be filed.



If no filing, revert back to final deregistered and new process must be followed.

Download documents

Business Registration
For Companies

Company Reinstatement

Application Section :

Please select an option below:

- ☐ Download Documents
- ☐ Email Documents
- ☐ Go to OTP Page
- ☐ Terminate

PROCESS

BACK

Select Download Document and follow prompts

INCIDENTAL INFORMATION



Incidental Matters

- Enquiries to be submitted via the authorized e-mail address engreinstatements@cipc.co.za or call centre
- If Annual Returns were filed, but not the latest Beneficial Ownership Declaration, such must be filed separately failure of which CIPC may initiate an investigation against the company or close corporation and issue a compliance notice
- Refund of deposits must be logged via revenue@cipc.c
- Bank card must be authorized for online payments



Follow us on these social media platforms for latest updates



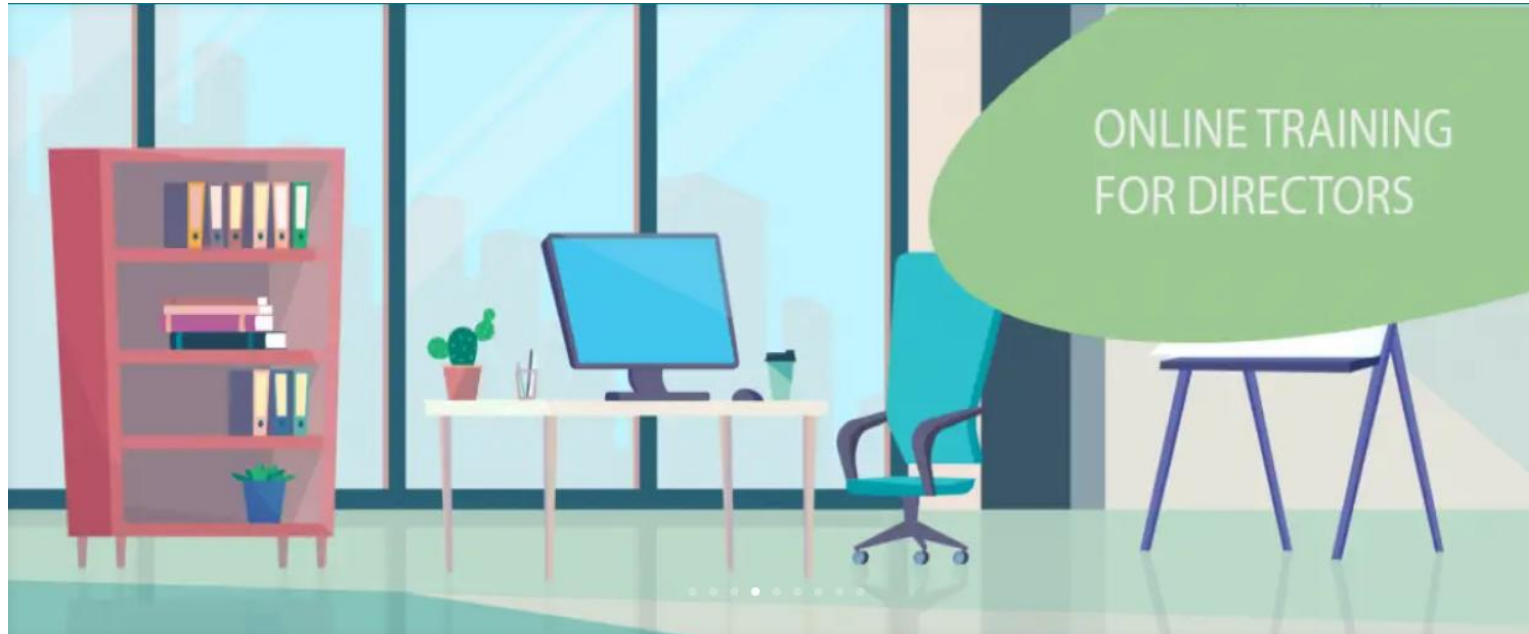
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LEARN-I-BIZ





Learn-i-Biz Course

LEARN-i-BIZ | CIPC

https://www.cipc.co.za/?page_id=10431

Resources

- Release Notice
- Government Gazette Notice
- Practice Note



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THANK YOU