



Companies and Intellectual  
Property Commission  
a member of the **dtic** group

## CUSTOMER NOTICE 41 OF 2025 EMAILING OF VOLUNTARY DEREGISTRATION LETTERS FOR COMPANIES AND CLOSE CORPORATIONS

The Companies and Intellectual Property Commission (CIPC) hereby informs all customers that, effective **11 August 2025**, the CIPC will no longer dispatch voluntary deregistration notices via post. This change applies to both:

- **Form CoR40.4D – Notice of Investigation Into the Deregistration**, and
- **Notice of Deregistration (Final Deregistration Letter)**.

These documents will now be issued **exclusively via email** to the contact details on the companies' registry for directors of companies and members of close corporations.

From this date, CIPC will continue with the voluntary deregistration for companies and close corporations who applied for voluntary deregistration and whose process for voluntary deregistration has not been completed due to this migration.

Please take note of the following important information:

- **Objection Period:** A period of **four (4) months** remains in place between the status "Deregistration Process" and "Final Deregistered" to allow for objections by directors, members, or other stakeholders to the deregistration. Due to the delay in processing caused by the migration to e-mail this process may be longer. The objection period between issuing of the CoR40.4D letter to final deregistration is a minimum period of 20 business days which must be adhered to.
- **Submitting Objections:** Objections to voluntary deregistration must be submitted via email to [deregistrations@cipc.co.za](mailto:deregistrations@cipc.co.za). The objection must be attached in **PDF format**.

- **Verification of Status:**

Business owners and customers are encouraged to verify the status of their company or close corporation via the **BizPortal** at [www.bizportal.gov.za](http://www.bizportal.gov.za) by navigating to: **Login > Services > BizProfile**.

The dtic Campus (Block F - Entfufukweni), 77 Meintjies Street, Sunnyside, Pretoria | P O Box 429, Pretoria, 0001  
Call Centre: 086 100 2472  
Website: [www.cipc.co.za](http://www.cipc.co.za)

- **Legal Validity:**

While the format and content of the letters may differ slightly due to the transition from physical to electronic communication, the **legal effect remains unchanged**. A company or close corporation is only considered legally deregistered once the status reflects as **“Final Deregistered”**.

- **Legacy System Notice:**

Please note that the voluntary deregistration process remains a legacy system. As such, the applicant who submitted the deregistration request will **not receive status updates via email**. All progress must be monitored through BizProfile.

For further enquiries, please contact the CIPC through the appropriate channels.

Regards,



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Adv. Rory W Voller

Commissioner: CIPC