



Companies and Intellectual  
Property Commission

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57

## CUSTOMER NOTICE OF 2025

### AUTOMATION OF COMPANY AND CLOSE CORPORATION VOLUNTARY DEREGISTRATION

The Companies and Intellectual Property Commission (CIPC) remain committed to delivering efficient, customer-focused services and streamlining the submission and filing of company-related applications. In line with this commitment, we are pleased to announce the automation of **the Company and Close Corporation Voluntary Deregistration service on various CIPC electronic platforms, effective 8 December 2025.**

From this date forward, all voluntary deregistrations applications must be submitted electronically via any of the authorised platforms. The dedicated email address previously used for such submissions ([deregistrations@cipc.co.za](mailto:deregistrations@cipc.co.za)) will no longer accept such documents from the indicated date.

#### Transitional arrangements

Applications submitted prior to **8 December 2025** will continue to be processed through the existing legacy system. Customers are advised not to submit a new application via the available online platforms if a previous voluntary deregistration application is still pending, as this may result in duplication of applications and data. **The application will be blocked on the online platforms if the company or close corporation has an in deregistration or final deregistration status.**

To confirm the status of your submitted voluntary deregistration application, visit [www.bizportal.gov.za](http://www.bizportal.gov.za) / BizProfile to confirm the status.

- In Deregistration will reflect if the application has been processed to commence the voluntary deregistration process;
- Final Deregistration will reflect if the voluntary deregistration process has been finalised.

There will be no migration or transitioning of the voluntary deregistration application and the process under the existing system to the online version.

Therefore, companies and close corporation already in voluntary deregistration prior to the release of the new system will be finalised under the existing system – not the new automated version.

### **Automated Voluntary Deregistration service**

The new automated service enables users to electronically capture the required letter information with an asset and liability checklist to commence the voluntary deregistration. To confirm that it is a company or close corporation decision, 50% of active directors or members must confirm the application via OTP on the online platform.

The service also makes provision for an enhanced objection process for those objecting to the final deregistration. The objection may be submitted by any person or third party to the company or close corporation, with a clear reason and evidence to support the reason. The objection will be evaluated by the back-office team. If the objection is to be found to be valid, the status will be changed back to in business.

This automated service has further incorporated increased notifications to the filer, directors and members, and impacted stakeholders. The relevant deregistration notifications (form CoR40.4D) will be issued electronically via email to active directors and members for objection to the electronic contact details as CIPC's records. It is important to ensure that CIPC has the correct electronic contact details of directors and members – not their service providers or other third parties.

This automated service will have the customer impact that the processing of the voluntary deregistration process will be immediate, but the completion of the deregistration process will be reduced significantly from 4 months to a period of approximately 2 months. This waiting period is to allow sufficient time for objections to the process. The deregistration will only be finalised, if no successful objection has been received.

### **Legal provisions and conditions**

This is a fully automated service to commence the voluntary deregistration process, and customers, directors and member are reminded that a final deregistration does not distinguish any outstanding liability or duty, but that they will continue to be liable in their personal capacity.

It is therefore advised that before the application is submitted that directors and members must ensure that they meet the requirements for deregistration, and that they have finalised, transferred or resolved all liabilities and assets. Section 83(2) of the Companies Act, 2008 is clear that removal of a company's (and a close corporation's) name from the companies' register does not affect the liability of any former director or shareholder of the company or any other person in respect of any act, or omission that place before the company was removed from the register.

Directors of companies, which allows or supports the deregistration of a company may be in breach of his/her statutory and fiduciary duties as a director since he/she may not have acted in good faith and proper purpose, in the best interest of the company, and the degree of care, skill and diligence that is expected of a director and therefore, may be held personally liable in accordance with common law or in terms of the Companies Act for any loss, damage or costs sustained by the company itself or to others. (inter alia sections 76 and 77 of the Companies Act)

Members of close corporation, which allows or support the deregistration of a close corporation shall be held jointly and severally liable. (section 26(5) of the Close Corporations Act)

The person filing the voluntary deregistration of the company or close corporation will be required to confirm that he/she has the mandate from the company or close corporation to do so, and that the company or close corporation did assess its assets and liabilities before submitting. Customers are reminded that submitting false information to CIPC is a criminal offense under Section 214 of the Companies Act and may result in withdrawal of your application and criminal prosecution.

Any dispute between the directors or members that support the deregistration and the objector to the deregistration, must be resolved between themselves before resubmitting another voluntary deregistration. If the dispute cannot be resolved between the parties, the matter must be referred to the Companies Tribunal and/or other forum provided especially in terms of the legislation to which the company was non-compliant. CIPC has no authority in terms of the Companies Act, to adjudicate over such matters.

**In summary:**

The service will be available on the following online platforms:

- BizPortal;
- E-Services; and
- Self Service Terminal

Before applying the following must be confirmed by the person who will be submitting the application:

- All liabilities and assets have been resolved especially with example SARS, relevant banks, Central Supplier Database,
- Director/member details are up to date and if not update via CoR39 or CK2,
- Ensure that 50% of active directors or members resolved to commence the voluntary deregistration, and

- Enterprise status on BizPortal.

Voluntary deregistration is a two-step process, namely:

- Commencement of the voluntary deregistration process and placing the company or close corporation into in deregistration; and
- If no successful objection is received, then final deregistration.

The deregistration notifications or letters will be available for download by the customer who submitted the application and/or the active directors or members free of charge for a period of 6 months after the final deregistration, thereafter it will be charged at R30. Third parties must request such information from Paper-Based Disclosure.

To support this transition, a step-by-step user guide and a list of frequently asked questions will be made available. Guidance notes (right side of screen) have been incorporated on the service for guidance as to what is required.

For further assistance, please visit [www.cipc.co.za](http://www.cipc.co.za) or refer to the enquiries section for guidance on submitting your queries.

Regards,



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**Adv. Rory W Voller**

**Commissioner: CIPC**

**02/12/2025**