



Companies and Intellectual
Property Commission

a member of **the dtic** group

CUSTOMER NOTICE 28 OF 2026

NON-COMPLIANCE WITH SUBMISSION OF ANNUAL COMPLIANCE CHECKLIST

Section 187(2) (b) of the Companies Act No. 71 of 2008 (as amended) empowers the CIPC to monitor proper compliance with the Companies Act.

On 05 March 2020 and as per Notice 9 of 2020 it became mandatory, on an annual basis, for the following category of company to submit a Compliance Checklist:

- Incorporated – Inc. (21).
- Proprietary Limited – (Pty) Ltd (07).
- Limited – Ltd (06).
- State Owned Company – SOC (30).
- Non-Profit Company – NPC (08).

The CIPC has observed that an increasing number of companies have failed to submit their annual Compliance Checklists within the required timeframe. Such failure constitutes non-compliance with the Companies Act and undermines the integrity of the corporate regulatory framework.

The CIPC may issue a Compliance Notice requiring remedial action. Failure to comply may result in further enforcement action, including administrative penalties.

REQUIRED ACTION BY COMPANIES

The Compliance Checklist is a free standalone service and can be accessed by logging onto CIPC's E- Services website. Click on the Other/More Services icon, Business Maintenance and then on the Compliance Checklist link.

Companies are required to:

- Submit the Annual Compliance Checklist timeously.
- Ensure that all information submitted is accurate and complete.
- Regularly review their compliance with the Companies Act.

Ms Bathabile Kapumha

Acting Commissioner: CIPC

...../06/2026