



Companies and Intellectual
Property Commission

a member of **the dtic** group

NOTICE 51 OF 2026

DIRECTOR AMENDMENT PROCESS

The Companies and Intellectual Property Commission (CIPC) is reviewing the company director amendment process to strengthen controls and prevent unauthorised changes. The updated process will be released on 16 October 2026.

The process will be implemented in phases, with several iterations. The first phase will apply to small companies where the directors and shareholders are the same individuals. A majority of the board must confirm each newly appointed director via one-time password (OTP) within the required timeframe; otherwise, the application will be terminated.

In addition, the system's look and feel will change slightly to incorporate enhanced Information and Communications Technology (ICT) security measures. These measures will protect companies' interests and strengthen the integrity of CIPC's registers by ensuring that they mirror the information held by each company.

Please note that, under section 214(1)(b), a person commits an offence if they knowingly provide false or misleading information for fraudulent purposes. The Commission reserves all its rights.

Yours faithfully

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CIPC Commissioner

Adv. R. Voller

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