

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 30.2

About this Form

- This form is issued in terms of section 33 of the Companies Act, 2008, and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's date of Incorporation, or date of registration in the Republic, in the case of a domesticated company. Late filing of this form will result in an increased fee applying.
- This supplement is required only from companies that have not filed, a copy of their audited or independently reviewed annual financial statements.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Postal Address

PO Box 429
Pretoria
0001
Republic of South Africa
Tel: 086 100 2472

www.cipc.co.za

Financial Accountability Supplement

Date: _____

Concerning:

(Name and Registration Number of Company)

Name: _____

Registration No: _____

The person primarily responsible for recording day to day financial transactions and maintaining the company's financial records is:

(Name and Identity or Registration Number of Designated person)

Name: _____ Identity/ Reg. No: _____

The person primarily responsible for compiling financial information and preparing reports or statements is:

(Name and Identity or Registration Number of designated person)

Name: _____ Identity/ Reg. No: _____

The person, if any, who provides advice to the company concerning the maintenance of financial records, is:

(Name and Identity or Registration number of designated person)

Name: _____ Identity/ Reg. No: _____

The name, recognised profession and practice number of person performing Independent review of Annual Financial Statements, if applicable:

(Name and practice number of designated person)

Name: _____

Recognised profession: _____ Practice No: _____

The company maintains its financial records -

☐ manually, in paper based records; or

☐ electronically, on a computer based system.

The company prepares bank reconciliations, balance sheets and income and expense statements:

☐ Monthly ☐ Quarterly ☐ Semi-annually ☐ Annually ☐ Never

If the company deals in goods, when does it carry out stocktaking: _____

Does the company hold any assets in a fiduciary capacity for persons not related to the company, as contemplated in Regulation 28 (2)(b) ? Yes ☐ No ☐

Name and Title of person signing on behalf of the Company:

Authorised Signature: